Note: This document has been translated from a part of the Japanese original for reference purposes only. In the event of any discrepancy between this translated document and the Japanese original, the original shall prevail. The Company assumes no responsibility for this translation or for direct, indirect or any other forms of damages arising from the translation.

> (Stock Exchange Code 4045) March 1, 2021

## To Shareholders with Voting Rights:

Mikishi Takamura President and Representative Director Toagosei Co., Ltd. 1-14-1 Nishi-Shimbashi, Minato-ku, Tokyo

#### **NOTICE OF**

## THE 108TH ORDINARY GENERAL MEETING OF SHAREHOLDERS

#### Dear Shareholders:

We would like to express our appreciation for your continued support and patronage.

Notice is hereby given that the 108th Ordinary General Meeting of Shareholders of Toagosei Co., Ltd. (the "Company") will be held for the purposes as described below.

In terms of preventing the spread of COVID-19, we kindly ask you to refrain from attending this year's General Meeting of Shareholders as much as possible, and exercise your voting rights in written form or by electronic method (via the Internet, etc.) as described below. We request you to review the Reference Document for the General Meeting of Shareholders below and exercise your voting rights no later than 5:00 p.m. (Japan time) on Monday, March 29, 2021.

## [Exercise of your voting rights in written form]

Please indicate your approval or disapproval of each of our proposals on the enclosed Voting Rights Exercise Form and return it to us by post so that it can reach us by the above exercise deadline.

#### [Exercise of your voting rights by electronic method (via the Internet)]

You can exercise your voting rights either by (1) scanning the QR code shown on the Voting Rights Exercise Form, or by (2) entering the "voting rights exercise code" and "password" shown on the Voting Rights Exercise Form on our website for exercising voting rights (https://www.web54.net), so please enter your approval or disapproval of each of our proposals by the above exercise deadline.

1. Date and Time: Tuesday, March 30, 2021 at 10:00 a.m. (Japan time) (Reception opens at 9:00

a.m.)

2. Place: 2F Large conference room at the Head Office of the Company located at

1-14-1 Nishi-Shimbashi, Minato-ku, Tokyo

3. Meeting Agenda:

Matters to be reported: 1. Business Report, Consolidated Financial Statements for the Company's 108th

Fiscal Year (January 1, 2020 - December 31, 2020) and results of audits of the Consolidated Financial Statements by the Accounting Auditors and the Audit

and Supervisory Committee

2. Non-consolidated Financial Statements for the Company's 108th Fiscal Year (January 1, 2020 - December 31, 2020)

Proposals to be resolved:

**Proposal 1:** Appropriation of Surplus

Election of Nine (9) Directors (excluding Directors who act as Audit and **Proposal 2:** 

Supervisory Committee Members)

**Proposal 3:** Election of Two (2) Directors who act as Audit and Supervisory Committee

Members

#### 4. Decisions upon Convocation

- (1) When you exercise your voting rights by a proxy, you must delegate your voting rights to another shareholder of the Company, who has voting rights. The delegation of your voting rights is limited to only one proxy.
- (2) If you exercise your voting rights more than once by an electronic method, the last exercise of your voting rights shall be treated as the valid vote.
- (3) If you exercise your voting rights both in written form and by an electronic method, your vote that we receive later shall be treated as the valid vote. In such case, if we receive your votes on the same day, your voting right exercised by an electronic method shall be treated as valid.
  - When attending the meeting, please submit the enclosed Voting Rights Exercise Form at the reception desk.
  - Among the documents that we should provide together with this Notice, the following items are posted on the Company's website in accordance with applicable laws and regulations and the Articles of Incorporation of the Company. Therefore, we do not include such information in the attachments. The following documents posted on the Company's website are part of the documents audited by the Audit and Supervisory Committee in preparation of the Audit Report, and the Company's Accounting Auditors in preparation of the Accounting Auditor's Report.
    - 1) "System to Ensure the Appropriateness of Operations" in the Business Report
    - 2) "Consolidated Statement of Changes in Equity" and "Notes to the Consolidated Financial Statements" in the Consolidated Financial Statements
    - 3) "Non-consolidated Statement of Changes in Equity" and "Notes to the Non-consolidated Financial Statements" in the Non-consolidated Financial Statements
  - Should the Reference Documents for the General Meeting of Shareholders, Business Report, Consolidated Financial Statements and Non-consolidated Financial Statements be revised, the revised versions will be posted on the Company's website.

The Company's website: https://www.toagosei.co.jp/

## Measures to prevent the spread of COVID-19

- We kindly ask you to refrain from coming to the meeting venue on the day as much as possible, and exercise your voting rights in advance in written form or via the Internet, etc. For exercising your voting rights in advance, please refer to page 1 of this Notice.
- The General Meeting of Shareholders will be live-streamed on the Internet, so that you can view it from your home and other places. Please refer to the enclosed leaflet for how to view the live-streaming.
- Please wear a mask when you come to the meeting venue. We kindly ask for your cooperation in using hand sanitizers available at the venue and in having your temperature checked.
- We may not allow entry for those who refuse to cooperate in wearing masks and using hand sanitizers, and those who have a fever or are not feeling well.
- The number of available seats will be largely reduced compared to previous years, as seating will be widely spaced. For this reason, we may decline your entry even if you come to the venue on the day.
- Please note that we will not distribute commemorative goods (souvenirs) and drinks.
- In order to shorten the meeting, explanations on the matters to be reported and others may be brief.

# Reference Documents for the General Meeting of Shareholders

## **Proposals and References**

**Proposal 1:** Appropriation of Surplus

Regarding the appropriation of surplus of the Company, we hereby propose as follows:

### ■Year-end Dividend

The Company regards investment, financial soundness, capital efficiency, and shareholder returns for sustainable growth based on the Group's medium- to long-term perspective as important elements of its capital policy. The basic dividend policy for returns to our shareholders is to continue stable dividends with a consolidated dividend payout ratio targeted at 30% or more, and improve our consolidated total return ratio, including share buybacks, and that the shareholder return be decided through a comprehensive consideration of the strengthening of our management structure and enhancement of internal reserves, as well as future developments and the progress of business, etc.

Regarding the year-end dividend for the 108th fiscal year, we propose as follows:

- (1) Type of dividend assets: Cash
- (2) Matters concerning the allotment of dividend assets and the amount thereof: We propose paying a dividend of ¥15 per share of the Company's common stock. The total amount of the dividends will be ¥1,921,559,730. We paid an interim dividend of ¥15 per share in the current fiscal year. Consequently, an annual dividend per share amounts to ¥30 per share and the consolidated dividend payout ratio amounts to 48.1%. The consolidated total return ratio including share buybacks amounts to 95.4%.
- (3) Date when dividends of surplus become effective: March 31, 2021

**Proposal 2:** Election of Nine (9) Directors (excluding Directors who act as Audit and Supervisory Committee Members)

The terms of office for all of the nine (9) incumbent Directors will expire at the conclusion of the meeting. Accordingly, the Company proposes the election of nine (9) Directors (excluding Directors who act as Audit and Supervisory Committee Members).

If this Proposal and Proposal 3 are approved as originally proposed, the Company's Board of Directors will comprise fourteen (14) members: seven (7) internal Directors and seven (7) Independent Outside Directors (thirteen (13) male and one (1) female).

The candidates are as follows:

No.	Name		Positions and Responsibilities at the Company	Attendance Rate at the Board of Directors meetings (for the current fiscal year)	Term of office (at the conclusion of this meeting)
1	Mikishi Takamura	[Reappointment]	President and Representative Director	13/13 (100%)	11 years
2	Nobuhiro Ishikawa	[Reappointment]	Vice President and Representative Director and General Manager, Corporate Strategy Division	12/13 (92%)	7 years
3	Yoshitaka Suzuki	[Reappointment]	Director, General Manager, Group Administrative Division and General Manager, Human Resource Development Department, Group Administrative Division	13/13 (100%)	4 years
4	Susumu Miho	[Reappointment]	Director, General Manager, Supply Chain Management Division and General Manager, Tokyo Sales Department	13/13 (100%)	3 years
5	Shinichi Sugiura	[Reappointment]	Director of the Company President and Representative Director, Aron Kasei Co., Ltd.	13/13 (100%)	8 years
6	Satoru Nakanishi	[Reappointment] [Outside] [Independent]	Director	13/13 (100%)	4 years
7	Yasuhiro Koike	[Reappointment] [Outside] [Independent]	Director	13/13 (100%)	3 years
8	Masahiro Kimura	[New appointment]	Executive Officer, General Manager, Technology & Production Administrative Division and General Manager, Research & Development Administrative Division	-	-
9	Yuichiro Mori	[New appointment] [Outside] [Independent]	-	-	-

No.	Name (Date of birth)	Summary of Career, Positions and Responsibilities at the Company (Important Concurrent Positions Held)	Number of shares of the Company held
1	Mikishi Takamura (March 28, 1956) [Reappointment]	April 1980 Joined the Company April 2002 General Manager, Finance Group, Administrative Depart April 2005 General Manager, Human Resources & General Affairs Administrative Department April 2006 General Manager, Human Resources & General Affairs and General Manager, Investor Relations & Public Relative Section, Administrative Department April 2008 Deputy Plant Manager, Nagoya Plant March 2010 Director, General Manager, Administrative Department April 2012 Director, General Manager, Administrative Division March 2013 Director, General Manager, Corporate Strategy Department Vice President and Representative Director and General Manager, Corporate Strategy Division November 2015 President and Representative Director (to present)  [Reason for selecting him/her as a candidate for Director] The Company selected Mr. Mikishi Takamura as a candidate for Director be he has mainly been involved in the management of the corporate strategy dand the administrative division of the Company and is expected to enhard decision-making function of the Board of Directors by overseein management of the Group based on his extensive experience and busines records.	rtment Group, Group tions  ment 84,985  mecause ivision nace the ng the
2	Nobuhiro Ishikawa (January 8, 1955) [Reappointment]	April 1977 Joined the Company April 2001 General Manager, Productive Technology Group, Manufacturing Department, Nagoya Plant April 2002 General Manager, Manufacturing Department II, Nagoya April 2005 General Manager, Acrylic Products Group, Acrylic Products Department April 2007 General Manager, UV-curable Resins Group, Functional Materials Department  March 2008 Executive Officer, General Manager, Acrylic Products Department March 2010 Executive Officer, Plant Manager, Nagoya Plant March 2014 Director, General Manager, Technology & Production Administrative Division  January 2016 Vice President and Representative Director and General Manager, Corporate Strategy Division (to present)  [Reason for selecting him/her as a candidate for Director] The Company selected Mr. Nobuhiro Ishikawa as a candidate for Director be he has mainly been involved in the management of the technology and prod division and the operating division of the Company and is expected to enhand decision-making function of the Board of Directors by overseein management of the Group based on his extensive experience and busines records.	tucts  1  57,020  secause duction nece the ng the

No.	Name (Date of birth)	Summary of Career, Positions and Responsibilities at the Company (Important Concurrent Positions Held)			
	(2000 01 01101)			Company held	
3	Yoshitaka Suzuki (September 14, 1958) [Reappointment]	April 2012 Deputy Plant Manager, Nagoya Plant April 2014 General Manager, General Affairs & Legal Department, General Manager, Human Resources Department, and General Manager, Investor Relations & Public Relations Section, Administrative Division  September 2014 General Manager, General Affairs & Legal Department and General Manager, Human Resources Department, Administrative Division  March 2017 Director, General Manager, Administrative Division  January 2019 Director, General Manager, Group Administrative Division  January 2020 Director, General Manager, Group Administrative Division, General Manager, Human Resource Development Department, Group Administrative Division  January 2021 Director, General Manager, Group Administrative Division and General Manager, Human Resource Development Department, Group Administrative Division (to present)  [Reason for selecting him/her as a candidate for Director]  The Company selected Mr. Yoshitaka Suzuki as a candidate for Director because he has mainly been involved in the management of the administrative division and the Company and is expected to fully perform his duty of business execution and		26,397	
4	Susumu Miho (November 12, 1959) [Reappointment]	extensive experience Company.  April 1984 April 2006  December 2006  February 2012 April 2013  March 2016  January 2017  March 2018  January 2021  [Reason for selection The Company selection has mainly been division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the perform his duty of the Board of Division and the performance	Joined the Company Research Manager, Productive Technology Laboratory, Technology Administrative Department Chief Executive Officer, TOA-DIC Zhangjiagang Chemical Co., Ltd. Deputy Plant Manager, Nagoya Plant of the Company General Manager, Monomer & Oligomer Group, Acrylic Products Department Executive Officer, General Manager, Acrylic Products Department Executive Officer, General Manager, Polymer & Oligomer Division and General Manager, New Product Development Department, Polymer & Oligomer Division Director, General Manager, Technology & Production Administrative Division and General Manager, Research & Development Administrative Division Director, General Manager, Tokyo Sales Department (to present) Ing him/her as a candidate for Director] Idected Mr. Susumu Miho as a candidate for Director because he involved in the management of the technology and production operating division of the Company and is expected to fully of business execution and enhance the decision-making function irectors by reflecting his extensive experience and business track anagement of the Company.	32,888	

No.	Name (Date of birth)	Summary of Career, Positions and Responsibilities at the Company (Important Concurrent Positions Held)			
5	Shinichi Sugiura (August 4, 1955) [Reappointment]	April 1978 Joined the Company April 2005 General Manager, UV-curable Resins Group, Functional Materials Department April 2007 General Manager, Chlorine & Alkali Products Group, Commodity Chemicals Department March 2008 Executive Officer, General Manager, Commodity Chemicals Department March 2013 Director, General Manager, Supply Chain Management Division March 2015 Director of the Company and President and Representative Director, Aron Kasei Co., Ltd. (to present)  [Reason for selecting him/her as a candidate for Director] The Company selected Mr. Shinichi Sugiura as a candidate for Director because he has mainly been involved in the management of the operating division of the Company and the management of the Group companies and is expected to fully perform his duty of business execution and enhance the decision-making function of the Board of Directors by reflecting his extensive experience and business track			
6	Satoru Nakanishi (August 31, 1953) [Reappointment] [Outside] [Independent]	records on the management of the Company.  April 1976			

No.	Name (Date of birth)	Summary	Number of shares of the Company held
7	Yasuhiro Koike (April 7, 1954) [Reappointment] [Outside] [Independent]	April 1983  April 1992  April 1997  April 2004  April 2010  November 2010  March 2018  April 2020  [Reason for selection of the Company selection	829
8	Masahiro Kimura (July 7, 1960) [New appointment]	April 1986 April 2012 April 2014 June 2018 March 2019 January 2021  [Reason for select The Company sel he has mainly bee division of the C execution and enl reflecting his exte of the Company.	14,066

No.	Name (Date of birth)	Summa	Number of shares of the Company held	
9	Yuichiro Mori (January 6, 1968) [New appointment] [Outside] [Independent]	April 1993 Registered as a lawyer April 1993 Joined Nagashima & Ohno (currently Nagashima Ohno & Tsunematsu)  June 2002 Joined Jones Day Showa (currently Jones Day) (to present)  July 2012 Supervisory Director, DREAM Private REIT Inc. (to present)  June 2018 Audit & Supervisory Board Member, Keihin Corporation  [Reason for selecting him/her as a candidate for Outside Director]  The Company selected Mr. Yuichiro Mori as a candidate for Outside Director because it is judged that he has expert knowledge and experience, etc. as a lawyer and he can further enhance the management system of the Company by reflecting such expert knowledge and experience on the management of the Company.		0

#### (Notes)

- 1. There are no special interests between each candidate for Director and the Company.
- The number of shares of the Company held by each candidate includes the candidate's equity interest in the Officer Shareholders' Committee.
- 3. Messrs. Satoru Nakanishi and Yasuhiro Koike are candidates for Outside Directors, and the Company designates them as independent officers as stipulated under the regulations of Tokyo Stock Exchange and submitted a notification of the designation to the same Exchange.
- 4. Mr. Satoru Nakanishi is currently Outside Director of the Company. His term of office as Outside Director will have been four years at the conclusion of the meeting.
- 5. Mr. Satoru Nakanishi previously served as Representative Director and Deputy President of Sumitomo Mitsui Banking Corporation, which is the main bank of the Company. In April 2013, he retired from his position, after which seven years and 11 months will have passed at the conclusion of the meeting.
- 6. Mr. Yasuhiro Koike is currently Outside Director of the Company. His term of office as Outside Director will have been three years at the conclusion of the meeting.
- 7. Mr. Yuichiro Mori is a candidate for Outside Director. The Company will designate him as an independent officer as stipulated under the regulations of Tokyo Stock Exchange and submit a notification of the designation to the same Exchange.
- 8. The Company has provided in its Articles of Incorporation that it may enter into a liability limitation agreement with a Director (excluding executive directors, etc.), under the provisions of Article 427, Paragraph 1 of the Companies Act, to limit his/her liability under Article 423, Paragraph 1 of the Companies Act to the greater of ¥10 million or the amount specified by applicable laws and regulations. The Company has entered into the liability limitation agreements mentioned above with Messrs. Satoru Nakanishi and Yasuhiro Koike. If the election of Messrs. Satoru Nakanishi, Yasuhiro Koike, and Yuichiro Mori is approved at the meeting, the Company intends to enter into the liability limitation agreements with them.

Proposal 3: Election of Two (2) Directors who act as Audit and Supervisory Committee Members

Among the five (5) incumbent Directors who act as Audit and Supervisory Committee Members, the terms of office of Ms. Kiyoko Ishiguro and Mr. Masahiko Yasuda will expire at the conclusion of the meeting. Accordingly, the Company proposes the election of two (2) Directors who act as Audit and Supervisory Committee Members.

The Audit and Supervisory Committee has given its prior consent to this proposal. The candidates are as follows:

No.	Name (Date of birth)	Summary	Number of shares of the Company held	
1	Kiyoko Ishiguro (February 21, 1960) [Reappointment] [Outside] [Independent]	and Supervisory C The Company se who acts as Aud she has expert k enhance the aud expert knowledg She has not been an outside office	Registered as a lawyer Partner, Noda, Aibara & Ishiguro Law Office (currently Noda Memorial Law Office) (to present) General Manager, Research Department, Tokyo Bar Association Chairperson, Public Relations Committee, Tokyo Bar Association Civil Defense Instructor, Legal Training and Research Institute, The Supreme Court Director, SATO HOLDINGS CORPORATION Audit & Supervisory Board Member, TORAJI CORPORATION (to present) Director (Audit and Supervisory Committee Member) of the Company (to present) ing him/her as a candidate for Outside Director who acts as Audit Committee Member] elected Ms. Kiyoko Ishiguro as a candidate for Outside Director it and Supervisory Committee Member because it is judged that nowledge and experience, etc. as a lawyer and she can further it and oversight functions of the Company by reflecting such e and experience on the management of the Company. Involved in corporate management other than her experience as ear. However, the Company considers she will perform her duty utside Director for the above reasons.	1,766

No.	Name (Date of birth)	Summary	Number of shares of the Company held	
2	Masahiko Yasuda (September 15, 1963) [Reappointment] [Outside] [Independent]	and Supervisory C The Company se who acts as Aud he has expert kn through his expe the audit and o	Joined Aoyama Audit Corporation Registered as a certified public accountant Managing Director, PwC Advisory Co., Ltd. Partner, PwC Advisory Co., Ltd. and Representative Partner, PwC Aarata President and Representative Director, Benedi Consulting Co., Ltd. (to present) Chief, Yasuda Masahiko Certified Public Accountant Office (to present) Director (Audit and Supervisory Committee Member) of the Company (to present) Ling him/her as a candidate for Outside Director who acts as Audit Committee Member] Elected Mr. Masahiko Yasuda as a candidate for Outside Director it and Supervisory Committee Member because it is judged that nowledge and experience, etc. regarding accounting developed rience as a certified public accountant and he can further enhance versight functions of the Company by reflecting such expert experience on the management of the Company.	1,766

#### (Notes)

- 1. There are no special interests between each candidate for Director and the Company.
- 2. The number of shares of the Company held by each candidate is the candidate's equity interest in the Officer Shareholders' Committee.
- 3. Ms. Kiyoko Ishiguro and Mr. Masahiko Yasuda are candidates for Outside Directors. The Company designates them as independent officers as stipulated under the regulations of Tokyo Stock Exchange and submitted a notification of the designation to the same Exchange.
- 4. Ms. Kiyoko Ishiguro is currently Outside Director who acts as Audit and Supervisory Committee Member of the Company. Her term of office in this position will have been two years at the conclusion of the meeting.
- 5. Mr. Masahiko Yasuda is currently Outside Director who acts as Audit and Supervisory Committee Member of the Company. His term of office in this position will have been two years at the conclusion of the meeting.
- 6. The Company has provided in its Articles of Incorporation that it may enter into a liability limitation agreement with a Director (excluding executive directors, etc.), under the provisions of Article 427, Paragraph 1 of the Companies Act, to limit his/her liability under Article 423, Paragraph 1 of the Companies Act to the greater of ¥10 million or the amount specified by applicable laws and regulations. The Company has entered into the liability limitation agreements mentioned above with Ms. Kiyoko Ishiguro and Mr. Masahiko Yasuda. If the election of Ms. Kiyoko Ishiguro and Mr. Masahiko Yasuda is approved at the meeting, the Company intends to enter into the liability limitation agreements with them.

## (Reference)

•The Composition of the Board of Directors
If Proposal 2 and Proposal 3 are approved as originally proposed, the composition of the Company's Board of Directors will be as follows:

		Attendance at the Board of	Areas of experience					
Name	Category	Directors meetings in 2020 (times)	Corporate Management / Corporate Strategy	Marketing / Sales	R&D / Technology & Production	Finance / Accounting	Legal Affairs	Human Resources / Labor Management
Mikishi Takamura		13/13	0			0		0
Nobuhiro Ishikawa		12/13	0	0	0			
Yoshitaka Suzuki		13/13				0	0	0
Susumu Miho		13/13		0	0			
Masahiro Kimura		-			0			
Shinichi Sugiura		13/13	0	0				0
Satoru Nakanishi	[Outside]	13/13	0			0		
Yasuhiro Koike	[Outside]	13/13			0			
Yuichiro Mori	[Outside]	-					0	
Katsuyuki Ito	Audit and Supervisory Committee Member	13/13	0			0		0
Nobuhiko Takano	Audit and Supervisory Committee Member [Outside]	13/13				0		
Kiyoko Ishiguro	Audit and Supervisory Committee Member [Outside]	13/13					0	
Masahiko Yasuda	Audit and Supervisory Committee Member [Outside]	13/13	0			0		
Koichi Danno	Audit and Supervisory Committee Member [Outside]	10/10*	0		1,2020	0		

<sup>\*</sup>Number of times after assuming the office of Director in March 2020

- Independence Criteria for Independent Outside Directors
- The Company has adopted the following independence criteria for Outside Directors. Candidates are considered insufficiently independent from the Company if any of the following applies.
- 1. (1) A person who currently executes business for the Company or a subsidiary of the Company (executive director, corporate officer, executive officer, or other employee in a senior management position) or has done so within the past 10 years
  - (2) A party for which the Company is a major client, or if the party is a company, a person who executes business for the company (executive director, corporate officer, executive officer, or other employee in a senior management position)
  - (3) A party that is a major client of the Company, or if the party is a company, a person who executes business for the company (executive director, corporate officer, executive officer, or other employee in a senior management position)
  - (4) A legal specialist such as a lawyer, or an accounting specialist such as a certified public accountant, or a consultant, etc., who has received a significant amount of money or other assets from the Company, other than executive remuneration (or if the recipient of the assets is a corporation, association, or some other organization, a member of such organization).
  - (5) A major shareholder of the Company, or if the shareholder is a company, a person who executes business for the company
  - (6) A recipient of a significant amount of donations from the Company (or if the recipient of the financial asset is a corporation, association, or other organization, a member of such organization)
  - (7) A spouse or a relative within the second degree of someone to whom any of the above (1) to (6) applies
  - (8) A person to whom any of the above (2) to (7) have applied within the past three years
- 2. A person who has been an Outside Director of the Company for more than eight years.